



Board of Governors

Meeting Agenda

FY 17

November 16, 2016

12:00 pm; Eastern WVCTC Main Campus; Moorefield, WV

BOARD MEMBERS

Robert Tissue, Chair

Dixie Bean

Laurel Godlove

Douglas Lambert

Faron Shanholtz

George Sponaugle

Scott Staley, Vice Chair

Greg Greenwalt

Curtis Hakala

Jr. Helmick

Theda May

Melinda Chambers

Dr. Charles Terrell, President

**Strategic Plan 2015-2020**

Student Access and Success

Teaching and Learning

Community Engagement and Partnerships

Culture of Innovation

Resources

Eastern West Virginia Community and Technical College  
Board of Governors  
Eastern Campus Moorefield, West Virginia

STANDING COMMITTEES

ACADEMIC & STUDENT PROGRAMS COMMITTEE:

SCOTT STALEY, CHAIR  
CURTIS HAKALA  
LAUREL GODLOVE  
DIXIE BEAN

PERSONNEL COMMITTEE:

DOUGLAS LAMBERT, CHAIR  
ROBERT TISSUE  
CURTIS HAKALA  
DIXIE BEAN  
FARON SHANHOLTZ

FINANCE & ADMINISTRATION COMMITTEE:

ROBERT TISSUE, CHAIR  
GREG GREENWALT  
DOUG LAMBERT  
SCOTT STALEY

BOARD OPERATIONS COMMITTEE:

SPECIAL COMMITTEES

FACILITIES COMMITTEE:

ROBERT TISSUE, CHAIR  
LAUREL GODLOVE  
DIXIE BEAN  
MELINDA CHAMBERS  
GEORGE SPONAUGLE

FOUNDERS AWARD COMMITTEE:

ROBERT TISSUE, CHAIR

Eastern West Virginia Community and Technical College

Board of Governors

Meeting of November 16, 2016

EWVCTC Main Campus

Moorefield, WV

Call to Order

\*Action Item:

\*Minutes October 26, 2016 ..... Attachment

Presentation:

A. Mason Bishop, Principal, WorkED Consulting

\*Action Items:

A. Proposal for Adjunct Payment for Low Enrolled Courses

Informational Items:

- A. Classified Staff Presentation - Pamela Shrader
- B. Faculty Assembly - Shirley Murphy
- C. Harold K. Michael Award Committee
- D. Full Measure Education

Board Chair & Committee Reports:

- A. WV Board of Governors Association
- B. Classified Staff updates - Laurel Godlove
- C. Faculty updates - Curtis Hakala
- D. Student updates - Theda May

|   |          |
|---|----------|
| <b>Student Access and Success</b>   | <b>1</b> |
| Enrollment/Retention/College Completion/Financial Aid/Early Entrance<br>Data Points |          |
| Eastern                    591   303.5  |          |

|  |       |       |          |
|--|-------|-------|----------|
| Workforce  | 141   | 60.2  |          |
|  | ----- | ----- |          |
| sum  | 732   | 363.7 |          |
| Unduplicated Total   | 725   | 363.7 |          |
| <ul style="list-style-type: none"> <li>• Veterans Resource Fair – November 13</li> <li>• Petersburg HS Financial Aid Workshop – November 15</li> <li>• Tucker County Financial Aid Workshop – November 16</li> <li>• Keyser Middle School visit – December 7</li> <li>• Meeting with Medical Assistant students – December 7</li> <li>• Tucker County High School College 101 - December 8 - 6:00 pm to 8:00 pm</li> <li>• Santa photos – December 8</li> <li>• Meeting with Pharmacy Tech students – December 19</li> </ul> |       |       |          |
| <b>Teaching and Learning</b>   |       |       | <b>2</b> |
| Assessment/Reaccreditation/Institutional Effectiveness/Assessment/Academics/Career And Technical Education   |       |       |          |
| Data Points-   |       |       |          |
| <ul style="list-style-type: none"> <li>• Nursing: ACEN Monitoring report submitted for FY 16</li> <li>• Nursing: ADN site visit scheduled for April 12-14, 2017 WVBON</li> <li>• Elementary Education Coordinator and Applied Technology Instructor interviews</li> <li>• Fees associated with high school dual credit/early transition classes</li> </ul>   |       |       |          |
| <b>Community Engagement and Partnerships</b>   |       |       | <b>3</b> |
| Workforce Education/District Consortium/Sector-Based Strategies/BTG  |       |       |          |
| Data Points-   |       |       |          |
| <ul style="list-style-type: none"> <li>• Workforce Matrix (<b>attached</b>)</li> <li>• Sugar Grove proposal (<b>attached</b>) Possible Skype call with Tracy Hoover</li> <li>• Cosmology training update NRCTC &amp; SWVCTC programs/Board of Barbers &amp; Cosmologist meeting, November 20</li> <li>• South Branch Cosmetology and Welding</li> </ul>  |       |       |          |
| <b>Culture of Innovation</b>   |       |       | <b>4</b> |
| WORCS/Foundation/IREED/Launchpad/SBDC  |       |       |          |
| <ul style="list-style-type: none"> <li>• AG showcase Miracle Grow</li> <li>• Peter Blake, WVU and Conner Price Landscape Design project</li> </ul>   |       |       |          |
| <b>Resources</b>   |       |       | <b>5</b> |
| Alignment of Budget/Grants/  |       |       |          |
| <ul style="list-style-type: none"> <li>• WV Department of Water Conservation</li> <li>• Wind Turbine Tree <a href="http://www.newwind.fr/en/projets/">http://www.newwind.fr/en/projets/</a></li> <li>• Advance Grant submitted \$70,700 Redesign of Technology Center to include Welding, Community Computer Lab &amp; Agriculture Mechanics Marketing budget</li> </ul>   |       |       |          |
| <b>Campus Safety, Security and Health</b>  |       |       |          |

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|---|--|
| •   |  |
| <b>Public Relations</b><br>Communications/Marketing/Events/Media<br>Data Points-  |  |
| • Trunk n Treat 800+  |  |
| <b>Local, State and National meetings</b><br>Advisory Committee/WV Council/   |  |
| <ul style="list-style-type: none"> <li>• December 7, WVCCA conference in Charleston</li> <li>• December 8, WVCCTCE meeting in Charleston</li> </ul> |  |
| <b>Higher Learning Commission-Comprehensive Evaluation Visit April 22-24, 2018</b><br><b>“HLC Awakens”</b>  |  |
| November 7 – 25, 2016   | Taskforce Leaders Crosstalk (facilitated by Process Facilitator)<br>(Additional crosstalk sessions may be requested)   |
| December 9, 2016  | Designated Work Session  |
| December, 2016  | Leadership Team meets to review progress/status of Criterion Teams.  |
| January 6, 2017   | <p>Criterion Taskforce progress reports due. Taskforce Leaders post reports in designated folders on Share File and forward to Process Facilitator. Process Facilitator follows-up with teams for incomplete information/reports, etc.</p> <p>First draft of Criterion and Core Component Assurance Argument due. Criterion Taskforce Leaders post assurance argument draft on Share File.</p> |
| February 3, 2017  | Criterion Taskforce progress reports due. Taskforce Leaders post reports in designated folders on Share File and forward to Process Facilitator. Process Facilitator follows-up with teams for incomplete information/reports, etc.  |
| February, 2017  | Leadership Team meets to review progress/status of Criterion Teams.  |
| February 14, 2017   | All College Meeting: HLC Comprehensive Evaluation Update; Criterion Taskforce presentations of findings, questions/concerns, and next steps  |

Next Meeting: January 18, 2017

Special Guest: TBA

Adjournment:

