

Technical Studies: Medial Assistant

Associate in Applied Science

60 Semester Hours

This program is designed to provide students with a strong academic core and practical hands-on training and education in laboratory procedures, ethics, patient care, and health sciences which makes them capable of filling a diverse range of duties in the healthcare industry.

The graduate will be able to demonstrate mastery level knowledge and job performance in the following areas:

- Provide clerical and clinical support in a medical setting
- Serve as patient liaison
- Manage confidential medical information
- Input and record patient information
- Communicate with patients and health care professionals

Component I: General Education Core		Sem. Hrs.
BIO 124	Human Anatomy and Physiology I Lecture and Lab	4
BIO 125	Human Anatomy and Physiology II Lecture and Lab	4
CIS 114	Introduction to Computer Applications & Concepts	3
ENL 101	English Composition I	3
SSC 147	Understanding Human Diversity	3
Elective	Communication Elective	3
Elective	Math Elective (MTH 115 or higher)	3
Component II: Technical Core and Component III: Technical / Occupational Specialty		
AHS 108	Medical Terminology	3
BOS 101	Introduction to Keyboarding	1
BOS 134	Administrative Machine Transcription	3
BOS 141	Medical Diagnostic Coding	3
BOS 142	Medical Administrative Procedures	3
BOS 144	Medical Procedural Coding	3
CIS 117	Word Processing Software	3
CIS 119	Spreadsheet Software	3
WFHC 105	EKG Technician	3
WFHC 119	Basic Phlebotomy of the Medical Assistant	3
Component IV: On-the-Job Training in the Occupation		
Elective	Medical Assistant Internship OR	9
WFHC 118	WFED Certified Nursing Assistant	(9)
Total Semester Hours		60