



**Eastern West Virginia
Community & Technical College**

Board of Governors MEETING AGENDA

***December 17, 2008
10:00 a.m.
Harco Complex, Moorefield, WV***

BOARD MEMBERS:

D. Scott Sherman, Chair
Dixie Bean
Sharon Gott
Robert Hott
Amanda See
Robert Tissue

Faron Shanholtz, Vice Chair
Spring Brittingham
Peggy C. Hawse
Scott C. Jennings
Pamela Shrader

Robert Sisk, Interim President

Eastern West Virginia Community and Technical College
Board of Governors

Meeting of December 17, 2008

Harco Complex, Moorefield, WV

- I. Welcome and Call to Order - D. Scott Sherman, Chair
- II. Delegation(s): In compliance with Eastern Board Policy 2.2, Section 3.8
- III. Approval of the November 19, 2008 Meeting Minutes*
- IV. President's Report
 - A. Update on Banner Cost Estimates
 - B. Application for WV Advance Grant for Automotive Technology
 - C. Agreement with Luke Paper Company (LPC), Eastern and US Dept. of Labor
 - D. WV Development Office Grant
 - E. \$22,000 Grant to replace the computers in Room 154
 - F. New Web site for Eastern
 - G. New Building status
 - H. Regulations Approved by Governance Council:
 - 1) AR 5.13: Employment Innovation and Flex Work Schedule
 - 2) AR 3.6: Schedule Development and Production Regulation
 - 3) AR 3.4: Practitioner Faculty Instructional Evaluation Regulation
 - I. President's Cabinet Report
 - J. Miscellaneous
- V. Resolution of Board Member Amanda See*
- VI. Approval of Policy No. BP-3.18 *Required Instructional Time for Campus Administrators**
- VII. Approval of Policy No. BP-7.14 *Capital Projects**
- VIII. Approval of New Skill Sets
- IX. Presidential Search
- X. Next Meeting: January 21, 2009
- XI. Adjournment

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Board Meeting of December 17, 2008

ITEM:	Resolutions*
COMMITTEE:	Committee of the Whole
RECOMMENDED RESOLUTION:	Resolved, that the Board of Governors adopt the following resolution honoring the service of Ms. Amanda H. See
BACKGROUND:	Ms. See was appointed to the Eastern West Virginia Community & Technical College's Board of Governors on April 30, 2007 and has submitted a letter of resignation dated December 3, 2008.

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ITEM: Policy 3.18: Required Instructional Time for Campus Administrators*

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve The policy, *Required Instructional Time for Campus Administrators*, for posting for a 30-day comment Period and transmission to the Chancellor. If no substantive comments are received the Board extends its final approval.

BACKGROUND: This policy is under the authority of WV Code 18-B-7-8.

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ITEM: Policy 7.14: Capital Projects Policy*

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved that the Board of Governors approve the policy, *Capital Projects*, for posting for a 30 day comment Period and transmission to the Chancellor. If no substantive comments are received the Board extends its final approval.

BACKGROUND: This policy is under the authority of WV Higher Education Series 12 Section 3.4.

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ITEM: Approval of the following New Skill
Sets as approved by the Governance Council
on 12-10-08.

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved, That the Board of Governors
Approve the following Skill Sets:
1) Automotive Heating and Air Conditioning
2) Suspension & Steering Systems
3) Braking Systems
4) Engine Repair

BACKGROUND: These Skill Sets enhance Eastern WVCTC's
course offerings in this specialized field
and will be applied towards graduation
requirements in the Automotive Technology
program
See attachments for details.