

Eastern West Virginia Community and Technical College

Board of Governors

Meeting Minutes of April 17, 2013 at 3:30 pm

Eastern Campus; Moorefield, WV

Members attending: D. Lambert, R. Hott, D. Bean, S. Sherman, D. Backus, C. Durst, R. Mongold, R. Tissue (via telephone).

Members not attending: C. Hakala, R. Gillespie, and S. Staley.

C. Terrell and D. Kelly, Recorder.

- I. **The meeting was called to order at 3:30 pm.**
Bob Hott is running the meeting in the physical absence of Board Chair Tissue.

- II. **Action Items:**
 - A. **Minutes 3-20-13 Meeting: *Motion to approve minutes from the March 20, 2013 meeting:**
Motion: Curt Durst
Second: Dixie Bean
Motion Carried

 - B. **BP 3.10: *Motion to approve BP 3.10 as amended:**
Motion: Dixie Bean
Second: Scott Sherman
The revision will be to last sentence by adding the word "of" for grammatically correct wording.
Motion Carried

 - C. **Boards' approval to continue with expansion of Moorefield Campus.**
Working on expansion and obtaining additional funding. Dr. Terrell gave an update on his recent conversation with Keith Burdett that the funds has been frozen. Dr. Terrell is making contact with Gov. Tomblin's assistant "Jason".
**Motion to proceed with building the ½ size wing and if funds become available after special legislative session has convened to pursue the full wing.*
Motion: Dixie Bean
Second: Scott Sherman
Motion Carried

 - D. **Lease to Purchase Agreement – Petersburg Technology Center: Dr. Terrell met with the Grant Co. Development Authority last evening – agreement was approved by the GCEDA. Lack of payment has been an issue since September 2012 due to inability to reach an agreement on the lease.**
**Motion to approve lease as approved by GCEDA on 4-16-13 as presented*
Motion: Dixie Bean
Second: Scott Sherman
Motion Carried
Curt Durst abstained from discussion or vote due to conflict of interest

- III. **Board Chair's report: Committees Reports: Finance Committee Report / Recommendations**
 - A. **Budget, Tuition**

**Recommendation of the Finance Committee as presented with tuition increase.*

Motion: Scott Sherman

Second: Raven Mongold

Motion Carried

B. WVNET agreement

Joining the meeting via telephone were Dan O’Hanlon and Ron Hamilton.

Discussed WVUP, Mt. West, and SWVCTC have a similar model as this presentation; discussed potential evaluation process – 30 days out clause for Eastern.

**Motion to accept proposal with regular updates from Dr. Terrell on how everything is going.*

Motion: Scott Sherman

Second: Dixie Bean

Motion Carried

IV. President’s Report:

A. Compact: *sub-committee of D. Backus, C. Hakala, R. Mongold, and D. Bean met to review the compact that had been submitted to Chancellor Skidmore’s office. Dr. Terrell gave an overview of current process of aligning compact, budget, and strategic plan with college completer’s matrix.*

Motion to approve the 2013-2014 Compact as presented

Motion: Dixie Bean

Second: Raven Mongold

Motion Carried

B. Jeffrey W. Molenda, Esq. phoned in regarding lawsuit: Riggleman vs. Terrell & Riggleman vs. EWVCTC.

Brief update on steps on plans to review documentation over the next 30-days in preparation to defending Mr. Terrell and Eastern WVCTC. Reminded Board to NOT discuss this issue outside of an executive session; small group discussion is not acceptable and violates the WV Open Meetings Act. Reminded Board of “Attorney Client Privilege”. Process may take 12-15 months to be resolved.

C. Meet & Greet Schedule:

D. Other Updates:

a. Student Representative Raven Mongold

Additional funds have been received for the grill with letters written to two businesses pertaining to discount/purchase; will also be collecting funds from popcorn sales at the outdoor movie

b. Student voting for officers has been very active with two officers for each position

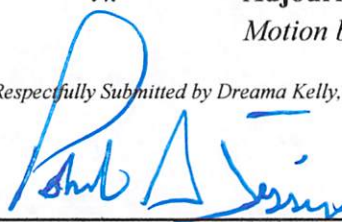
<i>Strategic Plan</i>	
<i>April</i>	
❖	<i>Board of Governors’ approve new budget and alignment with strategic initiatives</i>
❖	<i>Institution submits tuition increase requests (if proposed) to WV State Council for Approval</i>
❖	<i>Third quarter departmental review of status of strategic initiatives, funding and expenditures continues</i>
•	
<i>Student Access and Success</i>	
❖	<i>Enrollment</i>
❖	<i>Developmental Education</i>

<ul style="list-style-type: none"> ❖ Retention ❖ Graduation: 48 student marching which is the same as last year which included our nursing graduates! Showing growth in student certificates; ❖ Dr. Terrell would like to present Harold Michael for his support and leadership in Eastern's creation; would like to have Board consider the creation of a Harold K. Michael scholarship for a returning student. <p>Motion that College staff including president's cabinet and financial aid staff to confer to then report back criteria, amount of scholarship, and approach Foundation Board of Trustees for final approval. Would like to make this announcement of scholarship to be unveiled at the May 10th Commencement.</p> <p>Motion: Dixie Bean Second: Doug Lambert Motion carried</p>
<ul style="list-style-type: none"> • Promising Practices-May 16 at Charleston Civic Center • Graduation recognition Harold Michael scholarship
<p>Workforce Development</p> <ul style="list-style-type: none"> ❖ • Ward Malcolm presented update from the Workforce Department including current and potential proposals for trainings; grant updates; and potential partnerships.
<p>Serve More Adults</p> <ul style="list-style-type: none"> •
<p>Resources</p> <ul style="list-style-type: none"> •
<p>Reaccreditation</p> <ul style="list-style-type: none"> • October 21-23,2013 Self-Study visit • HLC updates from conference
<p>Assessment & Institutional Effectiveness</p> <ul style="list-style-type: none"> •
<p>Alignment of Budget & Planning Processes</p> <ul style="list-style-type: none"> •
<p>Campus Safety and Security</p> <ul style="list-style-type: none"> • Blue Ridge CTC update met with resources that are willing to work with Eastern on development of safety strategies. •
<p>Public Relations</p> <ul style="list-style-type: none"> • Entrepreneurship Event 2013, April 25 at 10:00 am, Landes Art Center • Arts Society Show, April 26,4:00 pm – 6:00 pm Main Campus • Spring Extravaganza, April 27, 10:00 am – 2:00 pm Main Campus • Outdoor Movie night at Eastern, May 3 at 8:00 pm, Main Campus • Graduation, May 11 at 10:00 am, Moorefield Middle School

V. **Next Meeting:** May 15, 2013 at 12:00 pm

VI. **Adjournment:** Meeting was adjourned at 5:15 pm by Acting Chair, Robert Hott Motion by Doug Lambert with Second by Dixie Bean.

Respectfully Submitted by Dreama Kelly, Recorder



Robert Tissue, Chair

5/15/2013

Date Approved