

Eastern West Virginia Community and Technical College

Board of Governors

Meeting Minutes of January 21, 2009

Harco Complex, Moorefield, WV

A meeting of the Eastern West Virginia Community & Technical College Board of Governors was held on January 21, 2009 beginning at 12:20 p.m. at the Harco Complex in Moorefield, WV. Board members attending were: Robert Hott, Spring Brittingham, Dixie Bean, Faron Shanholtz, Scott Sherman, Robert Tissue, Pam Shrader, Scott Jennings, Sharon Gott, Robert Sisk, and Dreama Kelly, Recorder. Absent was member Peggy Hawse.

Call to Order

Chairman D. Scott Sherman called the meeting to order and noted that a quorum was present.

1. Pursuant to State Code §6-9A-4 a motion to go into exec session to discuss a personnel matter was made by Mr. Robert Hott at 12:21pm. The motion was seconded by Scott Jennings. Motion carried.

Upon a motion by Scott Jennings with a second by Robert Hott, the Board returned to regular session at 12:59 p.m. Upon a motion by Scott Jennings with a second by Robert Hott, the Board voted to suspend the current presidential search and renew the contract of Interim President Robert H. Sisk. The current contract will be reviewed and run July 1, 2009 through June 30, 2010. Motion carried. The Board requested that Mr. Sisk inform the Chancellor's office and the West Virginia Community & Technical College Council of this action.

2. Upon a motion by Scott Jennings with a second by Pamela Shrader, meeting minutes from the November 19, 2008, December 17, 2008, and the January 8, 2009 meetings were approved as presented. The Board noted that due to lack of a quorum, the December 17, 2008 meeting was not an official meeting. Motion carried.
3. Upon a motion by Faron Shanholtz with a second by Scott Jennings, the Board accepted the Resolution of Board Member Amanda See. Motion carried with corrections to the Resolution as noted by the recorder.
4. Upon a motion by Robert Hott with a second by Faron Shanholtz, the following Board Policies were approved as presented. Motion carried.
 - BP 3.18: *Required Instructional Time for Campus Administrators*
 - BP 7.14: *Capital Projects*
 - BP 3.9: *Administrative Withdraw*
 - BP 4.7: *Ten Credit Rule*
 - BP 3.19: *Academic Forgiveness*
5. Upon a motion by Pam Shrader with a second by Sharon Gott, the Skill Sets in Automotive Technology were approved as presented. Motion carried.
6. Upon a motion by Scott Jennings with a second by Robert Hott, the Business Operations Support program was terminated and is to be replaced by the Administrative Support Technology AAS. Motion carried.

7. President's Report:
 - A. Mr. Sisk noted that the President's Cabinet Updates are available for review on the College's Shared Folder.
 - B. On February 6, 2009, an All-College Meeting and staff development training, Ruby Payne Training, will be held.
 - C. Mr. Sisk presented an updated cost estimate for the purchase of Banner and Sungard. Informed members that Eastern has received approval to use monies set aside for Capital Improvement to help with this purchase and the Chancellor's Office may be able to assist Eastern to some level.
 - D. WV Development Office Grant Application for \$50,000.00 will be dedicated to the Hampshire Co. classrooms for the regional center if approved.
 - E. Received verbal notification that a WV Advance Grant Application for Auto Tech equipment in the amount of \$250,000 is expected to be processed and approved.
 - F. Have received a grant in the amount of \$22,000.00 to replace computers in Room 154
 - G. Invited members to check out Eastern's new webpage at "eastern.wvnet.edu".
 - H. Presented an update on the new facility's water and sewer projects. Water bids came in at \$94,000. Estimated timeframe for completion is March 2009 for water, and May 2009 sewer.
 - I. Received a grant and signed contract for training with New Page, Eastern, and US Department of Labor. Eastern will provide academic training for ~ 32 employees of New Page. Technical training will be in house at New Page.
 - J. Mr. Sisk discussed potential Tuition Increase.
 - K. Auto Tech Workshop scheduled for January 22, 2009 at the Technology Center
 - L. Miscellaneous: shared increase headcount and FTE count.
8. Next Regular Meeting: February 18, 2009: depending upon the agenda – this meeting may be postponed.
9. Upon a motion by Robert Tissue with a second by Faron Shanholtz, Chairman Sherman adjourned the meeting at 2:15.

Respectfully submitted by Dreama Kelly, Recorder

D. Scott Sherman, Chair

04-15-09

Date