

Eastern West Virginia Community and Technical College  
Board of Governors  
May 20, 2009  
Harco Complex, Moorefield, WV

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A meeting of the Eastern WV Community & Technical College's Board of Governors was called to order at 12:00 pm by Chair D. Scott Sherman. Members attending were D. Scott Sherman, Dixie Bean, Sharon Gott, Robert Hott, Mary Harrington, Peggy Hawse, Pam Shrader, Robert Sisk, and Dreama Kelly Recorder. Not attending were Faron Shanholtz, Scott Jennings, and Robert Tissue. Kim Chirchirillo was present as a future member to the BOG.

- I. The meeting was called to order at 12:05 pm by D. Scott Sherman, Chair.
- II. The Oath of Office was administered to student representative Mary Harrington by Dreama Kelly and notarized by Robert Eagle, Jr. Upon a motion by Robert Hott with a second by Peggy Hawse, the Board accepted the resignation of Spring Brittingham. Mr. Sisk read the e-mail of resignation he received from Ms. Brittingham. Motion carried.
- III. Upon a motion by Peggy Hawse with a second by Dixie Bean, the April 15, 2009 meeting minutes were approved as presented. Motion carried.
- IV. Upon a motion by Pam Shrader with a second by Sharon Gott, the Accounting Skills Set and Certificate were approved as presented. Motion carried.
- V. Mr. Sisk presented a report on the new campus construction budget as prepared by Executive Dean Penny Reardon. Some questions arose pertaining to possibility of reimbursement from the RDA for costs of excavation. Peggy Hawse will review old records for clarification.
- VI. President's Report:
  - A. Mr. Sisk presented the 2009-2010 tuition increase PowerPoint presentation as prepared for the WVCTCS meeting. A schedule of institution tuition increases was also, shared with Board.
  - B. Mr. Sisk made a presentation to the Grant County Development Authority for purchase/lease of the truss plant. No counter offer has been made although Mr. Sisk remains in contact with Bill Ross of the GCDA. Mr. Sisk informed the Board that Chancellor Skidmore's office has agreed to supplement \$120,000 for rent over a three year period. Current technology center cannot accommodate planned purchase of new equipment being purchased for the AutoTech program.
  - C. Mr. Sisk extended invitation to the Awards and Recognition Ceremony which will be held on Friday May 29, 2009 at 2:00 pm to be held at the McCoy Theater.
  - D. Plans for the New Campus Dedication are tentatively set for October 2, 2009 at 1:00 pm – Mr. Sisk has contacted the Governor's office for scheduling.
  - E. Summer Work Schedule. It is an optional schedule to employees that will be implemented from June 1 to July 31, 2009. Employees must work three - 9.5 days and one - 9 hour day. Schedules must be approved by department heads and the entire five day work week must be covered. Discussed flex schedules as a means to accommodate public relations events such as attending fairs and parades as well as for student orientation.
  - F. Brief update on State hiring restriction imposed by the Governor. No new hires unless approved by the Governor Office.
  - G. Donation of 44 book shelves from Shepherd University.
  - H. BP 3.12 is out for 30 day comment and Mr. Sisk presented copies of the policy: the Board approved policy and a copy of the recommended policy following public comment. Dean Eagle came in to provide some clarity for the need to consider extenuating circumstances as an exception to the policy. Chair Sherman suggested that a group be identified to review

and sign off on any extenuating circumstances. General consensus of the bog was that the president take this policy back to the Governance Council and share the BOG's concerns and then bring a revised version back to the board on the June 17, 2009 meeting.

I. President's Cabinet Update handout presented.

J. Miscellaneous

SB 373: The President explained some of the highlights of the new bill.

- Commission and Council to coordinate training opportunities for their members and members of Board of Governors
  - Training topics to be:
    - State goals and objectives for higher education
    - Accountability system
    - Powers and duties
    - Ethics
  - All members to receive training except ex officio and student members
  - Members to complete three hours of training in first six months of service
  - Must complete six hours of training within two years of starting service and six hours every two years thereafter
  - Chairs to certify hours of training every July 31
  - If adequate hours of training not received Commission or Council to notify Secretary of State that member is disqualified from further service and ask Governor or appointing entity to appoint new member
  - Commission and Council to report training to LOCEA by September 30 of each year and include in report card.
  - Road Construction Loan:  
The President explained that the Chancellor called and said that the WVDO plans to release \$2 million as a forgivable loan for the road construction to the new campus. An emergency Board meeting via phone will be called once the President receives the loan agreement.

VII. Next Meeting: June 17, 2009

VIII. The meeting was adjourned by Chair Sherman at 1:50pm following a motion by P. Hawse with a second by R. Hott.

*Respectfully Submitted by Dreama Kelly, Recorder*

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D. Scott Sherman, Chair

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Date