

Eastern West Virginia Community and Technical College
Board of Governors
Meeting of November 17, 2010; 12:00 pm
Eastern Campus; Moorefield, WV
MINUTES

There was a meeting of the Eastern WV Community & Technical College Board of Governors on Wednesday, November 17, 2010. Attending were F. Shanholtz, Chair; R. Tissue, Vice-Chair; C. Durst, R. Hott, D. Lambert, W. Malcolm, P. Shrader, S. Staley, S. Sherman, M. Turner, C. Terrell, P. Reardon, D. Juran (telephone), and D. Kelly, Recorder. Not attending were R. Gillespie and D. Bean.

I. Call to Order – F. Shanholtz

The meeting was called to order at 12:07 pm by Chair Shanholtz.

II. Action Items:

A. Audit report – Dennis Juran (via conference call)

M: Curt Durst

S: Robert Hott

Motion to accept the audit as prepared by Deloitte & Touche and presented by Mr. Juran. Motion carried.

B. Approval of the October 20, 2010 Minutes

M: Robert Hott

S: Ward Malcolm

Motion to accept minutes as presented. Motion carried.

C. Textbook Policy BP 7.13

M: Robert Hott

S: Pam Shrader

Motion to accept BP 7.13 as presented. Motion carried.

D. AAS Accounting

M: Scott Sherman

S: Robert Hott

Motion to approve the AAS Accounting. Motion carried.

E. AAS Wind Tech – *Handout Pending Internal Approval*

Item tabled pending LOT and President's Cabinet approval. Will be presented to at the next Board meeting.

F. Paraprofessional on Education Program (Termination)

M: Scott Sherman

S: Curtis Durst

Motion to terminate the Paraprofessional Program. Motion carried.

G. Tabled item from last meeting: *The Board welcomed Michelle Turner as the Student Representative to the Board of Governors. The Oath of Office was administered to*

Michelle Turner by Notary Dreama Kelly and witnessed by Faron Shanholtz and Charles Terrell on 11/11/10.

III. President's Report

A. AR 3.5: Course Substitution Regulation

Dr. Terrell presented an overview of AR 3.5.

B. Advocacy Training for BOG –Charleston; December 8

WVCTC will be hosting this training – F. Shanholtz and R. Tissue will be attending this meeting along with Dr. Terrell.

C. Radio spots WELD news and commentary

Promoted EWVCTC with a radio spot with Steve Davis of WELD.

D. Hampshire County High School Tours

On 11/9/10 -38 students and 11/12/10 -17 students toured Eastern campus and the Technical Center in Petersburg.

E. Mineral County day – January 13

Eastern has been invited to participate – J. Lamb is at meeting today to represent Eastern.

F. Council for Resource Development

WVCTC funded this training event for Eastern. Dr. Terrell participated in this event 11/2-3/10 in Washington, DC.

G. Strategic Planning

- 1) Will be compiling the Strategic Plan following the plan adopted by the WVCTC*
- 2) To include retention and completers*
- 3) Development of a tracking system for Career Pathways for student follow-up*
- 4) Increase number of businesses served through Workforce Education*
- 5) Student access and affordability and increase number of adult students*
- 6) Resources*

H. Construction funding status

Received information from John Harris for wing construction: \$2.3 for the condenses version of the wing and \$4.2 million for full version. With this in mind, Dr. Terrell requested that the Board name members to a Facility's Committee. This committee will also offer guidance for the Technology Center.

The following volunteers for this committee: Ward-Bob-Rob-Faron

I. Miscellaneous:

- 1) Reorganization: Marketing and PR, Jessica Lamb and Daniel Silver, will be reporting directly to President Terrell;*
- 2) Caffeine Chats with staff and faculty to become a scheduled communication tool;*
- 3) Fall 10 Headcount: 644*
- 4) Fall 10 FTE: 357.0*

5) *SGA collected approximately 200# of food delivered to the Mac House in Moorefield; Plans to have an additional food drive for the Interfaith Food Drive in Petersburg.*

J. Contact Activities:

- 1) *Sid Valentine visiting Eastern for the Sector Based Training tomorrow*
- 2) *Visiting Lord Fairfax College*
- 3) *Pete Checkovich will be bringing his executive committee to Eastern in December*
- 4) *Making connections with Blue Ridge CTC*

K. Holiday Luncheon:

The Board of Governors is invited to the Christmas luncheon on December 16, at 12:00

IV. Next Meeting:

December 15, 2010 - 12:00 pm Eastern Campus

V. Adjournment:

The meeting was adjourned at 1:20 upon a motion by R. Hott. Meeting was adjourned.

Respectfully Submitted by Dreama Kelly, Recorder

Faron Shanholtz, Chair

1-19-11

Date