

Eastern West Virginia Community and Technical College

Board of Governors - MINUTES

Meeting of April 18, 2012; 12:00 pm

Eastern Campus; Moorefield, WV

Attending: F. Shanholtz; D. Backus; S. Staley; C. Hakala; J. Rice-Gladhill; S. Sherman; D. Lambert; R. Gillespie; J. Rice-Gladhill; R. Hott; C. Hakala; C. Durst; R. Tissue.  
C. Terrell; P. Reardon; D. Kelly, Recorder.

I. Call to Order

*The meeting was called to order at 12:03 am by Chair Shanholtz.*

II. Action Items:

• Minutes

*Upon a motion by R. Hott with a second by J. Gladhill. The minutes were approved as amended. Motion carried.*

- *Motion to accept all voting actions as approved at the March meeting which was a non-compliant meeting. Motion received by D. Lambert with a Second by D. Bean. Motion carried.*

• FY 13 budget

*Executive Dean for Financial and Operations Services, P. Reardon, presented the Fiscal Year 2013 Budget. Upon a motion by D. Lambert to accept the budget as presented by P. Reardon with a second by D. Bean. The budget was approved with 11 Ayes and 1 nay by R. Tissue – Mr. Tissue’s objection was relevant to staff salaries – would like to have had more discussion of for fulltime and adjunct faculty salary.*

III. President’s Reports:

- Update from Higher Learning Commission conference
- Update from CTCS Advisory Committee and Council meetings
  - Tuition and Fees
- Compact

Student Success:

- Spring 12 HC 622 FTEs 388.4 WE HC 52 FTEs 27.3 Total HC 674 FTEs 415.7 HC 12.8% FTES 21.3%
- Spring 11 HC 597 FTEs 342.5

Workforce Education

• **Continuing Education:**

- CDL class started on 04/02/12 (3 students). We have at least 4 students enrolled for the May class with HEAPS applications still pending.
  - **HEALTH CARE TRAINING**
- To Date Enrollment for Spring Classes
  - Certified Nursing Assistant Romney (starting May 7): 20 registered (FULL), 8 alternates identified
  - EKG Scheduled to start in Romney in April: Cancelled due to low enrollment
  - Phlebotomy scheduled to start in Petersburg in April: 5 enrolled
  - Pharmacy Technician scheduled to start in Moorefield in April: 5 enrolled

• **FALL PLANS**

- Paramedic Petersburg
- Medical Assistant Moorefield
- Pharmacy Technician Career Track Romney
- Phlebotomy Technician Keyser
- Medical Billing & Coding Career Track Petersburg
- Certified Nursing Assistant Romney

- Eastern’s Summer Conference planning for June 14-16:

- *Topics include:* Nutrition & Brain Development, Ruby Payne Training, CPR/1<sup>st</sup> Aid, Autism, Positive Discipline (evening for Parents) & Communication across the Generations
  - Partnership with Healthy Family/Healthy Children and PIP in Hampshire & Hardy Counties (contributing \$8000 to keep costs low for participants and to have a free evening for parents)
  - Social Work CEUs
  - Counselor CEUs
  - Law Enforcement CEUs
  - STARS registered child care provider CEUs
  - Teacher CEUs
- **CONTRACTED TRAINING**
  - Completed Hardy Telecommunications Fiber Project on 03/31/12
  - Meeting scheduled, 4/19, with NewPage to write HB3009 grant for 14 new apprentices
- **COMMUNITY EDUCATION**
  - Two workshops scheduled for the Spring Extravaganza on 04/21/12 (Wood Craft Painting and Basket Weaving)
  - Met with Future Generations to discuss possible classes/trainings in Circleville – this project has been turned over to Connie
  - Concealed Carry Handgun Permit Class, June 30
  - Get Paid to Talk, October 8
  - Google Apps class, April 23
  - Fresh Start, April 27
  - How to Navigate NYC, May 22
  - Bus Trips planned for 2012 – NYC, Baltimore (Inner Harbor), and Washington, DC
  - Yoga, begins June 5
  - Planning arts/cultural style classes this summer to include: photography, guitar lessons, group art project, art class – these are classes where I have an instructor planned, we just haven't set a date yet.
- **MISCELLANEOUS**
  - Mineral County job fair scheduled for 04/19/12
  - AWC (Tammy George) is to get back to us this week with a schedule for meetings for employees interested in training programs.
  - Resource Fair on 03/30/12 for AWC had low attendance.
  - Submitting paperwork for approval of CNA program in Tucker County, hope to start class in April – Cortland Acres contract signed & returned. Information sent for approval. Phoebe has not been in contact, so I am concerned about starting this cohort with her as an instructor since it's such an outlying location.
  - Planning Paramedic Cohort to start in Grant County in August
  - 10 students who started Paramedic course in Hardy County will take national registry on June 2
  - CNA calendar sent for approval for Hampshire program starting in May
  - Meeting with EMS in Charleston in to seek out approval for an Eastern EMT Program
  - Planning consumer protection workshop through Attorney General's office – Social Media
  - Banking Sector – have identified participants. Need to coordinate with Dr. Terrell regarding needs.

- Miscellaneous

IV. Next Meeting is scheduled for May 16, 2012.

V. Adjournment: *Upon a motion by J. Rice-Gladhill with a second by C. Hakala. Chairman Shanholtz adjourned the meeting at ~ 1:00 pm due to an emergency situation at the 316 Moorefield campus. The Board Training opportunity to immediately follow was postponed.*

*Respectfully submitted by Dreama Kelly, Recorder*

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Faron Shanholtz, Chair

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05-16-12  
Date