

Eastern West Virginia Community and Technical College
Board of Governors; Meeting of August 14, 2012; 12:00 pm
Minutes
Technology Center, Petersburg, WV

Attending were: Robert Tissue, Chair, Debra Backus, Dixie Bean, Curtis Durst, Richard Gillespie - telephone, Curtis Hakala, Douglas Lambert, Faron Shanholtz, D. Scott Sherman, Dr. Charles Terrell, President, Dreama Kelly, Recorder, Ward Malcolm, Shawn Dilly, and AWC Representative.

Not attending were Robert Hott, Scott Staley, Vice Chair,

- I. Call to Order:
The meeting was called to order at 12:20 by Chair Tissue
American Woodmark Company recognition
Lunch

- II. *Action Items:
 - A.*Minut
es – 06-28-12
M: D. Lambert
S: S. Sherman
Motion carried to approve minutes from the June 28, 2012 meeting as presented.

 - B.*BP
2.1
M: F. Shanholtz
S: D. Bean
Motion carried to approve BP 2.1 as revised was approved.

 - C.*Progr
am Audits
M: D. Lambert
S: D. Bean
Motion carried to approve the seven program audits / reviews.

- III. Board Chair’s report:
 - A. Board of Governors Retreat
Will survey BOG through a “doodle meeting scheduler” for an evening meeting date in September.

 - B. *Facilities Committee
Received a recommendation from the Facilities Committee that Eastern consult with legal council, Rich Donovan, for a renegotiation of the current “rent to own lease” of the Petersburg Technology Center.
M: D. Bean
S: D. Lambert

Motion carried to consult with Rich Donovan regarding renegotiation of current “rent to own” lease of the Petersburg Technology Center.

Eastern Campus expansion options were discussed; President Terrell presented options for parking and expansion for both full and partial wing. Presented update on progress of the WVDOH expanding parking areas.

C. Professional Development CFWV

Due to the cancellation of the CFWV training, professional development will be offered at the September retreat.

IV. President’s Report:

<p>Student Success and College Completer Agenda</p> <ul style="list-style-type: none"> • Fall 2012 HC 538 FTEs 356.9 as of 8/7/12. • Fall 2011 HC 779 FTEs 438.90 • Nursing program update • Graduation application fee • CAPP – Banner Curriculum, Advising and Program Planning, (CAPP) is a comprehensive module which offers flexible student tracking toward degree or award completion. CAPP helps to navigate through sometimes complex and diverse course requirements, giving the ability to comprehensively track a student’s progress toward a goal • Renewed agreement with WVNET
<p>Workforce Development –Promote Stronger Employer Partnerships</p> <ul style="list-style-type: none"> • Reorganization • Capon Bridge partnership • American Woodmark Company • South Branch Technical Center • Mineral County Technical Center and South Branch Technical Center • District Consortium- Collaborative Agreement and Compact • Economic Development Summit • Grant County Data Center • WORKFORCE CLASS UPDATES • Weese is to connect the new lifts at ETC and air compressor before next week. • CDL class is running this week • Paramedics is scheduled to run Aug. 28th. location concerns me • Re-arranged ATT and installed new lifts • Landes is now in the building and has made his office in the copier room will need fixtures • Can we look at a small phone system for the tech center? • Elkins wind farm have blades/ or pieces of blades to give us. We will have to transport • Grover has arranged for us to get an 18 ton gear box. We will have to arrange transport, possibly some funding from the chancellor. • 3 guys now at Pinnacle wind farm, one at Tucker county and one at Elkins • CNA class canceled, the instructor dropped out at the last minute. • DC/AC instructor dropped out at the last minute. Working to fill these voids. • PO is cut to remove the MET tower • RDA wants the dirt for road work at the industrial park
<p>Serving More Adults</p> <ul style="list-style-type: none"> • Shepherd University Elementary Education partnership • American Public University • Capon Bridge
<p>Resources</p> <ul style="list-style-type: none"> • New employees- Shirley Murphy, Skip Landis, Debbie Nelson, Diana Duling, Tammy Ours, Amy Crites and Scott Lecrone • Vacancies PT Administrative Secretary and FT Workforce Project Manager • STUC grant • Banner Finance

<p>Reaccreditation Updates</p> <p>Sherry Becker-Gorby and Robert Eagle met via conference call on 6/19 to develop a transition plan for her moving into 100% HLC writing mode and plans for covering her regular duties. Overall all, criterion team meetings have somewhat been suspended due to faculty members being off contract. After the start of the semester, Sherry will start actively interacting with the criterion teams for materials to start writing the HLC report.</p>
<p>Assessment & Institutional Effectiveness</p> <ul style="list-style-type: none"> • Program audits
<p>Alignment of Budget & Planning Processes</p> <ul style="list-style-type: none"> • Strategic Planning meeting, August 1, 2012 with a follow-up meeting August 29, 2012 • FY 14
<p>Campus Safety and Security</p> <ul style="list-style-type: none"> • Bomb threat update • Mock drills
<p>Miscellaneous</p> <ul style="list-style-type: none"> • WV Community College Association/WV Association Developmental Education 2012 conference, Canaan Valley October 24-26 Agenda

V. Next Meeting: September 19, 2012

VI. Adjournment

The meeting was adjourned at 2:30 pm by Chair Tissue

Respectfully submitted by Dreama Kelly, Recorder

Robert Tissue, Chair

Date