

Eastern West Virginia Community and Technical College

Board of Governors MINUTES

Meeting of December 5, 2012

12:00 pm

Eastern Campus; Moorefield, WV

Attending:

Tissue, R., Staley, S., Backus, D., Bean, D., Durst, C., Hakala, C., Hott, R., Gillespie, R., Lambert, D., Shanholtz, F., Shank, M., Sherman, S., Terrell, C., Reardon, P. Kelly, D., Recorder.

Others attending:

Hyres; Beard, A; Crites, A.; Cerami, L.; Ash, J.; Markwood J.; Riggleman, T.; Earl, D.; Jacko, D.; various community members; Wimer, T; Hartman, P.; Michael, H. Hawse, T.

Special Guests: Sponaugle, I and Howell, G.

Not Attending:

I. Luncheon Called to Order:

At 12:15 pm by Dr. Terrell and Chair Tissue asked for introductions of local delegates, staff members, and Board Members – this was an informational session to introduce Eastern to the elected officials in attendance.

Attendees and Board discussed programs under development, including cost and anticipated headcount (Cosmology Program);

Moving forward on the Education Program with Shepherd University Partnership for fall 2013;

Working with Potomac State on program development;

Information Technology program being reengineered for entry level positions;

Entrepreneurship opportunities;

Nursing program rules and higher than National Average pass rate; new initiatives for student wishing to enter into the medical field through technical and workforce venues;

Potomac Highlands District Consortium and other partnerships, including Economic Development and Education Partnership formation;

Discussed growth and success of Eastern, including inclusion in top ranked areas of headcount;

Discussed importance of accurate information and communication;

Informational session ended at 12:55 pm.

II. Meeting called to order:

Meeting was called to order at 1:03 pm by Chair Tissue; informed those present that a new agenda has been presented and posted;

AMFJAST
III.

Call for Motion to approve amended 2nd agenda as presented: no motion was made.

IV. Action Items:

A. Minutes – 10-17-12

M: Hakala, Curtis

S: Hott, R

Minutes were approved as presented. Motion carried.

B. Financial Audit – Deloitte & Touche: Erin McGoe from Deloitte & Touche

Received a motion by Doug Lambert for audit to be accepted as presented; motion was seconded by Dixie Bean. Motion carried.

V. Board Chair's report:

A. Committees Reports:

B. Misc.

- a. Harold K. Michael Award Recipient: Requested that names for consideration be presented to Chair Tissue prior to the January, 2013.

C. Delegate Harold K. Michael requested to address the Board regarding a Personnel issue.

Delegate Michael requested that the Board go into executive session regarding a personnel issue.

The Board presented a motion to go into executive session to hear from Delegate Michael regarding a personnel matter – Motion to move into executive session was received upon:

M: Bean, D.

S: Gillespie, R.

Motion failed and meeting did not go into executive session.

Board will hold a Special Meeting on Tuesday, 12/11/12 at 6:00 pm at Eastern upon properly posting this meeting to discuss a personnel issue.

R. Gillespie expressed concern as to why the Board was not informed that Dr. Terrell fired an employee without consenting first with the Board.

S. Sherman addressed Mr. Gillespie stating that his personal interpretation is that personnel issues are at the desecration of the President of the institution.

VI. President's Report:

A.

Contact Activities

Dr. Chuck Terrell

October 18 2012 – December 5, 2012

October

- 18 Federal Opportunities Seminar, Washington, DC
- 23-26 West Virginia Community College Association and West Virginia Association for Developmental Education at Canaan Valley
- 29-30 Hurricane Sandy-College closed due to storm

November

- 2 Performance Based Funding Model conference call
- 8 Potomac Highlands District Consortium
- 8 Economic Development and Education Partnership meeting
- 8-10 Council for Resource Development conference
- 13 Veterans Affairs presentation to President's Cabinet
- 14 Dr. Suzanne Shipley, President Shepherd University
- 15 Hardy County Chamber of Commerce Board meeting
- 28-29 American Association for Community College Council meetings

December

- 3 Counselor's meeting at Landes Art Center

B. Other Updates:

Strategic Plan
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Student Success
<ul style="list-style-type: none"> • Fall Enrollment report • Elimination of Graduation fees • 2013 Commencement • District Consortium updates • Shepherd University update • Counselor's meeting scheduled for December 3
Workforce Development
<ul style="list-style-type: none"> • Economic Development and Education partnership • 1000 headcount (Page 8) • Summer Teacher training to award CEUs • Small Business Development sessions iPads • Integrating Workforce seminars into academic classes • Chambers of Commerce and CVB luncheon • Employer training
Serve More Adults
<ul style="list-style-type: none"> • Capon Bridge initiative • National Guard
Resources
<ul style="list-style-type: none"> • Dynamic Campus 12/18-12/19 • WVNET • Grants Opportunity Meeting Title III Summer Academy
Reaccreditation
<ul style="list-style-type: none"> • Cosmetology HLC • On-line business degree • Self-study report is underway
Assessment & Institutional Effectiveness

•
Alignment of Budget & Planning Processes
<ul style="list-style-type: none"> • Finance Committee • Faculty Workgroup to identify faculty priorities
Campus Safety and Security
<ul style="list-style-type: none"> • Mock Drill • Tobacco Free Campus Resolution-WVCTCS Council meeting
Public Relations
<ul style="list-style-type: none"> • Annual Report • Hardy County Chamber After Hours, Tuesday, December 18 First United Banka and Trust is a co-sponsor. Event to be held on campus • Updated College website • Matthews Trust funding for Capon Bridge classes

VII. Next Meeting: ~~January 16, 2013~~ December 11, 2012.

VIII. Adjournment: Meeting was adjourned at 2:41 pm upon a motion by D. Lambert with a second by F. Shanholtz. Motion carried and meeting was adjourned.

Respectfully submitted by Dreama Kelly, Recorder

Robert Tissue, Chair

1/15/2013

Date