

Request for Expression of Interest (REV 08-25-26)

Eastern West Virginia Community & Technical College

316 Eastern Drive P.O. Box 59 Moorefield, WV 26836

Direct all inquiries regarding this order to: (304) 434-8000.

All sales to EWVCTC are exempt from tax under Exemption # 55-0773516.

THIS ORDER IS SUBJECT TO THE GENERAL TERMS & CONDITIONS AS PRESENTED BELOW

Vendor Name and Address:	RFI (PO) #: 17016	RFI Date: 08/20/2026
	Ship to: Eastern WV Community & Technical College 316 Eastern Drive, Moorefield, WV 26836 Phone: (304) 434-8000 FAX: (304) 434-7001	
Vendor FEIN:	Quotations Opened:	
Vendor Phone:	Department Requisition No.:	
Vendor Fax:	Delivery is required no later than:	

Description

ADA Accessibility Modifications - Eastern WV Community & Technical College

Accessibility Site Visit Performed on : May 21 & 22, 2026

Eastern WV CTC has completed accessibility site visits at the identified locations and has submitted Voluntary Compliance Plans (VCPs) addressing the accessibility findings identified through that process. Review Project Location tabs.

The purpose of this Request for Interest is to identify qualified vendors and schedule an introductory meeting to review the existing accessibility findings and VCP requirements, discuss potential approaches for addressing the identified deficiencies, and obtain information regarding anticipated services, timelines, and budgetary costs.

At this stage, the college is seeking information for planning purposes and is **not requesting a formal bid or binding construction proposal**.

The college would like to schedule an introductory meeting with interested vendors to review all relevant information and discuss potential implementation strategies.

Meeting Format: In Person

Proposed Duration: 60-90 minutes

Meeting Location: Main Campus/Petersburg Technology Center

Interested vendors should contact: **Jaennae Snyder - Human Resources Representative**
jaennae.snyder@easternwv.edu | (304)434-8000 Ext 9275

Location 1 - Eastern WV CTC Main Campus Address: 316 Eastern Drive, Moorefield, WV 26836
of floors: 3; Year Constructed: 2009; Expansion wing: 2014

Description Continued

Improvements include:

- ~ Install insulation or cover panel under all lavatories.
- ~ Lower all signage for permanent offices/spaces so baseline of the highest character is no more than 60" above the floor. ~ Paint van accessible spaces on left side of parking lot (all spaces)
- ~Any additional findings.

Location 2 - Petersburg Technology Center Address: 150 Providence Lane, Petersburg, WV 26847
of floors: 1; Year Constructed: 1974

Improvements include:

- ~ Regrade ramp outside of front door to a 1:20 max.
- ~ Lower all signage for permanent offices/spaces so baseline of the highest character is no more than 60" above the floor and remount on the wall on the latch side of the doors.
- ~ Replace sink in men's bathroom with proper knee and toe clearance under the lavatory.
- ~ Install toilet in both men's and women's restrooms following proper dimensions and flush controls are on the open side.
- ~ In women's restroom, install insulation or cover panel with knee and toe clearance under the lavatory.
- ~ Remount or replace grab bars in both restrooms following required dimensions.
- ~ Widen the men's restroom stall compartment following required dimensions.
- ~ Create van accessible spaces and put up "van Accessible" signs.
- ~ Any additional findings.

To the Purchasing Department:	
In compliance with the above, the undersigned offers and agrees, if this offer is accepted within _____ calendar days (30 calendar days, unless a different period is inserted by the seller) from the quotation opening date specified above, to furnish all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s) within the specified time.	
Bidder guarantees shipment from:	Bidder's Name:
Via: _____ within _____ days.	By (signature):
FOB (destination unless otherwise indicated):	Mailing Address:
Terms:	Quotation Date:
Phone:	